



OFFICE OF THE PRINCIPAL  
COLLEGE OF AYURVEDIC PHARMACEUTICAL SCIENCES  
Joginder Nagar Distt. Mandi, Himachal Pradesh  
web: www.coapsjogindernagar.com | Email id: coapsjnr@gmail.com |  
Ph. 01908-222931

No. Ayur.B.Pharma/Misc./2025- 748

Dated, 08/11/2025

## OFFICE ORDER

In pursuance of the letter No. AMRU/GEN/GS/2022/-83 dated 07.11.2025 issued by the Atal Medical & Research University, Nerchowk, regarding preventive measures against drug addiction in Educational Institutions, an Anti-Drug Committee is hereby constituted at the College of Ayurvedic Pharmaceutical Sciences, Joginder Nagar with immediate effect.

### Constitution of the Committee

S. No.	Name and Designation	Role in Committee
1.	Sh. Suresh Kumar Bhandari, Lecturer in Pharmaceutical Chemistry	Chairperson
2.	Ms. Shruti Sharma, Lecturer in Pharmaceutics	Member Secretary / Nodal Officer
3.	Mrs. Shalini Thakur, Lecturer in Pharmacognosy	Member (Awareness & Curriculum Integration)
4.	Mrs. Shivani Sood, Warden (Girls Hostel)	Member (Counselling & Hostel Monitoring)
5.	Mr. Yudhister Singh, Office Superintendent	Member (Administration & Coordination)
6.	Mr. Ashish Dhiman, Student Representative (Final Year B. Pharm – Ayurveda)	Member (Student Awareness & Peer Support)
7.	Ms. Muskan Katoch, Student Representative (Final Year B. Pharm – Ayurveda)	Member (Student Outreach & Feedback)

### Roles and Responsibilities of Members

#### 1. Chairperson:

- Overall supervision and leadership of the Anti-Drug Committee.
- Ensure implementation of anti-drug policies and University directives.
- Approve awareness activities, meetings, and reports.
- Represent the Institution in communications with University and external agencies.

#### 2. Member Secretary / Nodal Officer:

- Act as the primary coordinator for all anti-drug activities.
- Maintain records of meetings, attendance, and reports.
- Liaise with local authorities (Police, Health Department, NGOs) and University.
- Collect feedback and compile the *Action Taken Report* for submission to AMRU.

### **3. Faculty Members:**

- Organize seminars, workshops, lectures, and awareness campaigns.
- Integrate anti-drug education and values into relevant courses or discussions.
- Identify students needing psychological or academic support and refer them for counselling.

### **4. Warden / Hostel Representative:**

- Maintain strict vigilance within hostels to prevent drug use or possession.
- Conduct periodic checks and counselling sessions in hostels.
- Report any suspicious behaviour or substance abuse cases confidentially to the Chairperson.

### **5. Administrative Member:**

- Provide administrative support, logistics, and documentation.
- Coordinate with external departments for event arrangements.
- Maintain budgetary and procurement records related to awareness activities.

### **6. Student Representatives:**

- Act as peer leaders and role models for promoting a drug-free campus.
  - Encourage fellow students to take part in awareness programmes and “Say No to Drugs” pledge.
  - Report peer-related issues or concerns confidentially to the Committee.
- 

## **Functions of the Anti-Drug Committee**

### **1. Awareness and Education:**

- Conduct seminars, debates, street plays, poster competitions, and rallies on the theme of *Drug Abuse Prevention*.
- Display anti-drug messages, banners, and posters on campus and in hostels.
- Encourage students to take the “*Say No to Drugs*” pledge at the time of admission.

### **2. Counselling and Support Services:**

- Establish a confidential system for students to seek help and counselling.
- Promote awareness about mental health support services and helplines such as *Tele-MANAS* and the *National De-Addiction Helpline (14446)*.
- Maintain confidentiality while extending necessary guidance or referrals.

### **3. Vigilance and Monitoring:**

- Keep watch over hostels, canteen, and nearby areas to ensure a drug-free environment.
- Coordinate with local police authorities for preventive vigilance.
- Report any violation or incident to the competent authority immediately.

### **4. Coordination and Collaboration:**

- Work jointly with NGOs, local administration, and health officials for community-based awareness.
- Encourage participation of parents, alumni, and local community leaders in awareness drives.

### **5. Curriculum and Integration:**

- Suggest inclusion of topics related to substance abuse and health awareness in relevant courses.
- Encourage classroom discussions on the physical, psychological, and social impact of drugs.

**6. Documentation and Reporting:**


- Maintain a record of all meetings, events, and awareness programmes conducted.
- Prepare and submit *quarterly and annual reports* on the committee's activities to the University.
- Review and update preventive strategies periodically based on feedback and outcomes.

**7. Pledge and Student Engagement:**

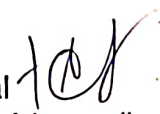
- Administer anti-drug pledges during orientation and annual events.
- Recognize and encourage student volunteers who actively promote drug-free initiatives.

---

This Committee shall function continuously and will submit a consolidated report to the undersigned at the end of each semester or as directed by the University.

  
Principal  
College of Ayurvedic Pharmaceutical Sciences  
Joginder Nagar, District Mandi

COPY TO:- All members for information and compliance.

  
Principal  
College of Ayurvedic  
Pharmaceutical Sciences  
Joginder Nagar, Distt. Mandi (H.P.)